

PIM SCHOOL INFORMATION SHEET 2011-12
Indian Institute of Management Bangalore

Contact people: *Please indicate main contact person, others in international office*

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School address: INDIAN INSTITUTE OF MANAGEMENT BANGALORE
Bannerghatta Road
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Where should exchange information be sent?

By email:

To oia@iimb.ernet.in, with copy to ramalingamm@iimb.ernet.in

By Post:

Mr. Ramalingam Meenakshisundaram
Manager - Office of International Affairs (OIA)
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Bannerghatta Road, Bangalore - 560076, INDIA.
Phone: +91 80 2699 3396

WWW-address: *Main urls for your graduate program, the international office, information for incoming exchange students, etc.*

<http://www.iimb.ernet.in>; <http://www.iimb.ernet.in/student-exchange>

Deadlines: *Please list all relevant nomination, application and other deadlines*

March 10, 2011 for the IV Term
April 30, 2011 for the V Term
July 31, 2011 for the VI Term
The nomination and application inputs should be sent by the Student Exchange Coordinator at the home institution to the OIA at IIMB.

Required Documents: *What documents are required from the incoming exchange student?*

Step 1 - Nomination by email: Nomination should be accompanied by an electronic copy of the student's brief resume and a digital photograph. Resume should include the details of the passport too.
Step 2 - Application by post: Resume with two passport size photographs and a copy of the latest transcript from the School.
A health certificate stating that student does not carry any infectious disease may also be included.

On receiving the inputs, IIMB will validate the application and send a letter of acceptance, a request letter for issuance of visa, and an information package.

Note: Since the principal objective of the exchange programme is to increase the cultural diversity of the campus, the exchange programme is not open to students holding an Indian Passport.

Study program:

What majors/concentrations does your school offer at the MBA or graduate levels that are open to exchange students? Are there other departments/colleges in which exchange students may attend classes?

In the Post Graduate Programme in Management (PGPM), IIMB offers compulsory (required) courses and electives in the following areas:

- Finance & Control
- Marketing
- Corporate Strategy and Policy
- Organisational Behaviour & Human Resources Management
- Production and Operations Management
- Quantitative Methods and Information Systems
- Economic and Social Sciences

The core courses are offered only in the first year of the PGPM. As exchange students are admitted into one of the terms in the second year of the PGPM, all the courses available for exchange students are elective courses. Selection to PGPM electives is open to all exchange students in the normal course of graduate student exchange.

As is the case for IIMB's PGPM students, exchange students may also be allowed to take one or two courses offered in the Post Graduate Programme in Software Enterprise Management (PGSEM) or the Executive Post Graduate Programme in Management (EPGP). PGSEM is a two-and-a-half year programme with a curricular structure similar to PGPM in many ways, but offered only to professionals working in the IT industry. EPGP is a one-year Executive MBA programme.

Admission to electives offered under EPGP and PGSEM will be limited to those electives under those programmes which are thrown open to PGPM students. The respective programme chairpersons and individual course instructors decide which of the electives in those programmes are open to PGPM students.

Courses:

URL of course listings: website address for list of courses that are open to exchange students. Please note if there is a great disparity in the number of English language courses offered in Spring vs. Fall

<http://www.iimb.ernet.in/student-exchange>

In all the three terms, courses are taught in the English language only.

Courses offered vary from year to year. Course offerings depend upon the number of students opting for a course. An updated list of courses will be communicated to nominated students.

Faculties/Colleges:

Language of Instruction:

Also list % of courses in English.

100%: All courses are taught in English only.

Language requirement:

Does your school have a language requirement? If so, which test/certification is required?

Yes. Proficiency in English language is compulsory.

Language courses:

Are language courses offered to exchange students?

No.

Academic/Experience Requirements:

Please list any academic or work experience prerequisites or recommendations or restrictions for student applicants.

To participate in the student exchange programme and do a term at IIMB, one should be currently an MBA student or equivalent in a post graduate programme. He/She should be in his/her second year of the programme and must have completed the foundation courses at the home institution. Undergraduate students and graduate students in the first year of their programme are not eligible to participate in the exchange programme. If the student is in an integrated course of bachelor and master level programme, the student must be in his/her fifth year.

Full-time Workload:

Approximately how many courses are in a full-time load? How many credits per semester? How many contact hours per course? How many weeks do courses run?

PGPM students at IIMB take a minimum of 12 and a maximum of 18 credits per term. Courses are usually 3 credits each. One credit implies ten classroom contact hours for the course during the term.

For every hour of classroom contact, most courses will require an average of about two hours of work outside the classroom in the form of readings, assignments, projects etc. The hours of preparation for each classroom session could vary from two hours to four hours, depending upon the nature of the course. Students would be well-advised to get clarity on this aspect while planning their course commitments.

The teaching period in a typical PGPM term runs for ten weeks. A 3-credit course in PGPM (or PGSEM) comprises 20 sessions of 90 minutes each at the rate of 2 sessions a week. All the courses run for the entire length of the term.

For a typical EPGP course, the teaching period runs for five weeks; it accounts for 1.5 credits and comprises 10 sessions of 90 minutes each at the rate of 2 sessions a week.

The number of credits to be taken by exchange students is determined by their school. Usually, exchange students find the program to be rigorous academically and take four or five 3-credit courses.

Learning Expectations:

What is class format? How are class participation and attendance evaluated? What are class sizes?

The class may be conducted in any one of these formats or a combination thereof: Lectures, classroom discussions, case studies, individual and group projects, term papers, role plays, student projects, dissertations, business games and films.

Every course will have a clear calendar of sessions and this will be made available to the students by the Post Graduate Programme (PGP) Office on the first day of the term.

Minimum attendance of 75 percent is required in every course. The PGP Office will keep a record of attendance in all courses. Students who do not meet the minimum attendance norm in a course will be awarded one full grade point lower than that secured by them in that course. This will be done by the PGP Office and the teaching faculty concerned will be informed of the same.

The size of the class depends upon the number of students opting for a particular course. But there should be a minimum of fifteen students in a particular course, if it is to be taught.

Grading:*Summarize your school's grading system. How are transcripts handled?***GRADING SYSTEM**

Grade	Description	Grade Point
A	Excellent	3.50-4.00
B	Good	2.50-3.49
C	Satisfactory	1.50-2.49
D	Low Pass	0.50-1.49
U	Unsatisfactory	0.00-0.49
I	INCOMPLETE (Final Grade Pending)	

Transcripts of incoming exchange students will be mailed to the student exchange coordinators in their respective home institutions. Transcripts are expected to be available between two and three months after the completion of the term.

Exams:*When are exams held? (Dates are subject to minor modifications)***PGPM IV Term:** Mid-Term: Jul. 17-20, 2011; End Term: Aug. 25-31, 2011**PGPM V Term:** Mid-Term: Oct. 9-12, 2011; End Term: Nov. 25-30, 2011**PGPM VI Term:** Mid-Term: Jan. 15-18, 2012; End Term: Feb. 24-29, 2012

Course instructors may adopt additional/alternative assessment components into their evaluation scheme. Students should refer the course outlines for evaluation information specific to each course.

Are there any special policies for exchange students? **No***Are exams oral or written?* **Written***Term dates for the academic year 2011/2012:***Calendar***What type of terms do you offer: semester /trimester /quarter system?*

Three terms in a year - Trimester

2011-2012*Expected arrival date*

Five to three days before the start of the term

*Academic calendar including course dates and exam dates***Calendar 2011-2012 (Subject to minor modifications)****➤ IV Term: June 9, 2011 to August 31, 2011**

Orientation / Registration: June 9, 2011

Payment of hostel fees and mess advance, if applicable: On arrival

Teaching: June 13, 2011 - August 24, 2011 (For students who register for an elective in PGSEM, teaching would start on June 10, 2011.)

Submission of proposals for Contemporary Concerns Study project (an optional 3-credit course of independent study) to the PGP Office after approval of the faculty guide and the area chair: Within one week of the start of the term

Mid-term Exams: July 17-20, 2011

Submission of mid-term progress report to the faculty guide on the Contemporary Concerns Study project, if applicable: July 27, 2011

Submission of final report of the Contemporary Concerns Study project, if applicable: August 17, 2011

End-term Exams: August 25-31, 2011

➤ **V Term: September 2, 2011 to November 30, 2011**

Mandatory orientation: September 2, 2011

Payment of hostel fees and mess advance, if applicable: On arrival

Registration: September 5, 2011

Teaching: September 5, 2011 – November 24, 2011 (For students who register for an elective in PGSEM, teaching would start on September 2, 2011.)

Submission of proposals for Contemporary Concerns Study project (optional) to the PGP Office after approval of the faculty guide and the area chair: Within one week of the start of the term

Mid-term Exams: October 9-12, 2011

Submission of mid-term progress report to the faculty guide on the Contemporary Concerns Study project, if applicable: October 19, 2011

Submission of final report of the Contemporary Concerns Study project, if applicable: November 16, 2011

End-term Exams: November 25-30, 2011

➤ **VI Term: December 8, 2011 to February 29, 2012**

Orientation: December 8, 2011

Registration: December 12, 2011

Payment of hostel fees and mess advance, if applicable: On arrival

Teaching: December 12, 2011 to February 23, 2012 (For students who register for an elective in PGSEM, teaching would start on December 9, 2011.)

Mid-term Exams: January 15-18, 2012

End-term Exams: February 24-29, 2012

Summer programs or short-term programs

Does your school offer any programs outside the semester exchange that are open to exchange students? If so, please describe.

No

Living Expenses:

Incoming exchange students may be accommodated in the students' hostel (dorm) depending upon the availability. This accommodation will be available only for the duration of the term. In 2010-11, all the exchange students had the option of staying in the students' hostel and most of them chose to do so.

If some students cannot be accommodated on campus due to demand-supply mismatch, those students may be housed in a serviced apartment closer to the campus.

Sample costs for on campus housing:

- a) **Hostel (dorm) room rent:** INR 20,000 per term, subject to change
- b) **Mess advance:** INR 20,000 per term, subject to change

Students who choose to stay in the IIMB hostel should pay a total of INR 40,000 as above to the Hostel Office on arrival.

Students who choose to stay elsewhere but have food in the IIMB hostel mess should pay INR 20,000 toward mess advance to the Hostel Office on arrival.

In the students' mess, the basic vegetarian food costs about INR 4,000 per month; additional items (including non-vegetarian dishes) can be purchased separately at an extra cost and adjusted against the balance in the mess advance. The net balance amount in the mess advance is refunded by the Hostel Office to the student after deducting outstanding dues towards the night canteen, Student Activities Centre (SAC) run by students, gymnasium, Library, photocopying, laser printing at the computer centre, etc.

Sample costs for off campus housing

Approximately INR 12,000/- per month, excluding food, for a single occupancy room in a serviced apartment.

Academic Expenses:

Estimate of academic expenses: books, course materials or registration costs

Incoming exchange students pay tuition at their home institutions and do not have to make any payments to IIMB for these expenses.

Other Expenses:

Estimate of other expenses including health insurance, student fees, language courses, local transportation, etc.

Apart from the living expenses, IIMB does not collect any other student fees from students. As and when a policy is announced on granting alumni status for incoming exchange students, the membership fee details will be communicated to interested students.

Health insurance:

Are exchange students required to have health insurance? What is the cost?

Required, for a coverage amount of INR 200,000.

Visa:

What are the visa policies for exchange students coming to your school?

Students have to get their visas from the Indian Embassy in their country based on the Visa letter issued to the student. All students are required to travel only on student visa. Also see Note 1 below.

Facilities:

Briefly describe your campus amenities: library, computer services, student centre, health club, etc.

Computer centre, internet and e-mail access, library, photocopying, bank, post office, book store, cafeteria, snack bar, store for general supplies, fruit and vegetable shop, health centre, barber, laundry service, clubs for social and professional interaction, sports & cultural activities.

Student Services:

Please list all the services offered to exchange students such as cultural or social activities, peer advisors/buddies, career counselling, academic advising, student clubs, etc.

The student exchange committee arranges a buddy programme for the exchange students. Exchange students are also encouraged to participate in the social/cultural activities of various student clubs.

Orientation

Do you run an orientation program each semester? Is it required? Dates?

Yes. At the start of the term. Please see the Academic Calendar on Pages 4 and 5.

Internships:

Does your school allow exchange students to compete for internships? What resources are offered?

Determined on a case-by-case basis.

Exchange Coordinator Services:

How involved are you/your office with exchange students? Please indicate if above services are managed by a separate office.

At IIMB, there is a separate Office of International Affairs (OIA) which is headed by a Chairperson and operationally managed by a Manager. Apart from interfacing with the PGP Office in handling matters such as registration and despatch of transcripts, the OIA engages with incoming exchange students to facilitate various other activities/initiatives.

Info Dissemination:

How is exchange info from your school disseminated?

Web

Email

Mail

Note 1. Students are expected to arrive only on a **student visa**. IIMB will not be in a position to provide documentary or another form of support for students travelling on visas of any other type. IIMB will not give any undertaking or financial guarantee for stay in India or renewal of Residential Permit.

At the time of registration at IIMB, the OIA will check the type of visa on which the student arrives. In the light of some clarifications received recently from officials of the Government of India, in case a student arrives on any visa other than a student visa, IIMB will not be in a position to allow the student to register in the programme. Students are encouraged to consult some relevant material at the following URL: <http://www.educationindia4u.nic.in/visa.asp>.

Note 2. Upon completion of the end-term examinations, exchange students can opt to stay back in India for a **maximum period** of one month, subject to receiving a Residential Permit for the entire duration from the Foreigners Regional Registration Office, Bangalore. Students may please note that hostel accommodation will not be provided during this period. Students must make their travel plans taking these considerations into account.