TENDER NOTICE

Sealed “OPEN” Tenders for the work described below are invited by Indian Institute of Management Bangalore for “Installation of Air Source Heat Pumps With Solar Water Heaters at Hostel Blocks: K, L, N, O & P”.

<table>
<thead>
<tr>
<th>Sl. NO</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Approximate cost of the work</td>
<td>Rs. 13,70,000/-</td>
</tr>
<tr>
<td>2</td>
<td>Earnest Money Deposit</td>
<td>Rs. 34,250 /-</td>
</tr>
<tr>
<td>3</td>
<td>Cost of the Tender Document</td>
<td>Rs. 250/-</td>
</tr>
<tr>
<td>4</td>
<td>Sale of Tender document</td>
<td>From 29th April 2015 To 13th May 2015</td>
</tr>
<tr>
<td>6</td>
<td>Due date &amp; time for submission of tenders</td>
<td>13th May 2015, 15:00 Hrs</td>
</tr>
<tr>
<td>7</td>
<td>Date of opening of Technical Bid</td>
<td>13th May 2015 at 15:30 Hrs</td>
</tr>
<tr>
<td>8</td>
<td>Date of opening of Commercial Bid</td>
<td>Will be intimated</td>
</tr>
<tr>
<td>9</td>
<td>Duration of work</td>
<td>2 Months</td>
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</table>

Commercial Bid :

(Note: Only after satisfaction of Technical Bid, the Commercial Bid will be opened)
Sub: Tender is invited for “Installation of Air Source Heat Pumps With Solar Water Heaters at Hostel Blocks : K, L, N, O & P”

1. Sealed item rate tenders in the prescribed format are invited for the above subject Work at Indian Institute of Management, Bangalore (IIMB).

“Two Bid System” of tendering shall be adopted for this work.

The Prescribed Tender Forms (non-transferable) can be obtained during the period from 29th Apr 2015 to 13th May 2015, on any working days from 10.00 to 15.00 hours from the Estate Office, Indian Institute of Management Bangalore on remittance of cost of Tender Forms (non-refundable) as indicated in the tender notice. The cost of tender document - Rs.250/- should be deposited with the Accounts Section and the receipt may be submitted in the Estate Office, Indian Institute of Management Bangalore. An amount of Rs.250/- extra has to be paid if the tender form is required by post.

The Tender Notice will also be available on the website http://www.iimb.ernet.in/opportunities/commercial during the period 29.04.2015 to 13.05.2015. Bidder should check any correction or Corrigendum related to this Tender Notice on Website before submitting their offer.

2. The tender documents in respect of the above Work, shall be duly filled, checked, signed and be submitted. Please note that tenders will be received by the Chief Manager (Infrastructure), Indian Institute of Management Bangalore, Bannerghatta Road, Bangalore on the due date mentioned above and PRICE BID will be opened on the date and time which will be communicated to Qualifying Bidders. Opening of Tenders will be in presence of such of those tenderers or their authorised representatives who choose to be present.

3. You are requested to submit the tender document in double sealed cover with sealing wax addressed to the Chief Manager (Infrastructure), Indian Institute of Management Bangalore, Bannerghatta Road, Bangalore. The name of the Work and reference to the Tender Notification is to be superscribed on the cover in capital letters the following:

THE TENDER NOTIFICATION / ENQUIRY REFERENCE. THE NAME OF THE WORK, OPENING DATE AND TIME, EMD FURNISHED DETAILS, BLANK IF IT IS BLANK TENDER AND ADDRESSED TO THE The Chief Manager (Infrastructure), Indian Institute of Management Bangalore, Bannerghatta Road, Bangalore.

Tender documents duly completed in all respects shall be dropped in the Tender Box kept for the purpose in the Estate Office, IIMB before the date and time indicated above.

Earnest Money Deposit (EMD) to be furnished along with the tenders should be in the form of Certified Cheque / Demand Draft from a Nationalized Bank / Scheduled Bank, drawn only in favour of Indian Institute of Management Bangalore, payable at Bangalore. Deposit through any other form will not be accepted. Tenders without EMD are liable to be rejected. Earnest Money Deposit is compulsory for all the vendors including State Government / Statutory Bodies / Enterprises / Undertakings etc. Tenderers may note the fact that their registrations with any other authority do not entitle them for emption from payment of EMD.

4. Refer Part-B for Schedule of Quantities. (Will be issued along with the Tender Document)
5. If you are not interested in Tendering for this Work, all the documents together with drawings forwarded herewith should be returned to this office for records with “Blank Tender” prominently written on the cover itself.

6. Tenderer shall submit one copy of PART “B” [Price Bid] of tender consisting of Bill of Quantities (BOQ), duly stamped and signed as per instructions. Rates shall be quoted only in the BOQ and submitted as Price-Bid.

7. IIMB will not take cognizance of or be responsible for any postal or other delays.

8. Tenders received late on account of any reason whatsoever and tenders in telegraphic or facsimile transmission are liable to be rejected at the discretion of the Accepting Officer.

9. The Tender shall be valid for a period of **120 days**, from the last date of submission of the tender.

10. IIMB shall not be bound to accept the lowest tender and reserves the right to reject any or all the Tenders without assigning any reason.

11. The tenderer should give an undertaking that “He shall not associate nor has been associated in the past, directly or indirectly with consultant or any other entity that would prepare the design, specification and other documents of the project.”

12. Late tenders and conditional tenders are liable to be rejected.

13. Tenderers are required to write the item rate in figures as well as in words against each item; in case of any discrepancy between the two, those written in words shall take precedence. The rate to be inserted should invariably correspond to the “UNITS” given under unit column. Only in exceptional cases, the tenderers shall be called upon to clarify the unit / rate in relation to the extended total given under the amount column.

14. This being an item rate Contract, the rate quoted shall remain firm and errors, if any, in the extension or total shall be subject to corrections. The quantities shown against each items are only approximate and hence any reduction or increase thereof during the currency of the Contract shall not vitiate the Contract. The approximate estimate value of this Work is indicated above. This estimate however is not guarantee and is merely given as rough guide, and if the Work costs more or less, a tenderer will have no claim on that account.

15. In consideration of Company issuing the tender form to the tenderer through website and permitting him to submit his tender, the tenderer shall keep his offer open for acceptance by the Company for a period of **120 days** from the date fixed for opening the tenders or such further period as may mutually be agreed to between the parties of the Contract.

16. The tenderer shall not be at liberty to withdraw or modify his tender or any terms and conditions thereof before the expiry of said period. Tenderers are expected to clarify only such points as specifically called upon to do so by the Accepting Officer in writing. Any withdrawal or modification made within the said period constitutes breach of Contract and the tenderer shall be liable for damages to the Company in consequence thereof. He shall, in addition, forfeit to the Company, the EMD.

17. In the event of any dispute arising in connection to this Contract, it is agreed that disputes shall be referred to the arbitration of Director, in whose absence the Director shall appoint a person he so deems fit to preside over the Arbitration proceedings and his decision will be final and binding on both the parties.
18. All disputes arising out of or in any way connected with the agreement shall be deemed to have arisen at Bangalore and only courts in Bangalore shall have jurisdiction to determine the same.

19. Any tender which proposes any alterations to any of the conditions laid down or proposes any other conditions of any description whatsoever is liable to be rejected.

20. **The following requirements shall be strictly complied with:**

   (a) Tenderer shall initial all corrections, sign all pages of the tender documents and all the drawings accompanying the tender document before submission of the tender.

   (b) Correction made in white ink will make the tender liable for rejection.

   (c) The tender should be accompanied by a certified true copy of the power of attorney of the signatory of the documents.

   (d) The drawing should be returned along with the tender documents.

   (e) Tenderers shall ensure that their tender is despatched well in advance, so that it reaches IIMB Office before the time and date stipulated in the tender notification / documents.

21. Under no circumstances will a Father and his Son(s) or other close relations who have business dealing with one another be allowed to tender for the same Contract as separate competitors. A breach of this condition will render the tender of both parties disqualified from participating in the Tender.

22. The tenderers are advised to visit site, inspect copies of the drawings and other documents pertaining to the Work and samples of materials by making prior appointment with the Accepting Officer giving sufficient time. Tenderers shall be deemed to have full knowledge of all relevant documents, samples, site etc., whether he has inspected them or not.

23. The submission of a tender by a tenderer implies that he has read this notice and the conditions of Contract and has made himself aware of the scope and specifications of the Work to be done and local conditions and other factors that have a bearing on the execution of the Work.

24. Tenderers must be very careful to deliver a bonafide tender, failing which the Accepting Officer at his absolute discretion and shall reserve the right of forfeiting a part or full amount of the EMD or Security Deposit (SD). Such tender must satisfy each and every condition laid down in this notice.

25. This letter / Notice will also form part of the Contract Document and must be returned duly signed along with the tender document.

26. The Company reserves the right to accept any tender either in full or in part, to reject all the tenders without assigning any reason. In the case of acceptance of part of the tender, completion time shall also be reduced to the extent considered appropriate, by the Accepting Officer.

27. **Tenders not submitted in the prescribed forms are liable to be rejected.**

28. The tenderers are required to take into account while quoting their rates, all factors including any fluctuations in the Market Rates etc., No claim to that effect will be entertained after acceptance of the tender or during the currency of the Contract.

29. Should a tenderer find any discrepancies or omissions in the drawings or any of the tender documents or should be in doubt as to their meanings, shall alone address the authority inviting the tender for clarification. Every endeavor shall be made to avoid any error which can materially effect the basis of the tender but the successful tenderer shall take upon himself to provide for the
risk of any error which may be subsequently discovered and shall make no subsequent claim on account thereof.

30. The tenderers shall depute their authorised representative at the time of opening the tender if they so desire. However such representatives shall be issued with authorisation letter by the tenderers with the signature of representative duly attested.

31. Sealing and Submission of Tenders

31.1 For sealing and submission of the Tender, the Bidders shall follow the procedure as indicated below:

31.2. The bidders are required to submit three separate sealed envelopes, marked as Envelope -1, Envelope -2 and Envelope -3 duly labeled viz., Envelope -1 containing the “Tender EMD amount”, Envelope -2 containing the “original copy of Technical Package, pre-qualification information and drawings-Part A” and Envelope -3 containing “original copy of Price Bid-Part B” Package. These three envelopes shall be wrapped in an outer envelope addressed to designated officer, duly superscribing on top – “the name of the work & time and date of submission”. The envelope should also bear “the name and address of the Bidder”.

- **Envelope -1 should contain:** Tender EMD only (sealed)
- **Envelope- 2 should contain:** ‘Original Technical Package & pre-qualification Information & drawings’ (Technical Bid, Part- A) (sealed)
- **Envelope-3 should contain:** Original Price Bid-Part B Package (sealed)

Hence, the outermost envelope will contain three sealed inner envelopes.

31.3. The outer envelope shall be duly superscribed:

i. The address of IIMB as follows:
   Chief Manager (Infrastructure)
   Indian Institute of Management Bangalore,
   Bannerghatta Road,
   Bangalore - 560 076

ii. Name and address of the bidder, and Date and time of the opening of the tender.

Tenders received with defective sealing of outer envelope shall not be accepted.

35. Eligibility Criteria:

Intending Bidder who meets the following eligibility criteria may apply for the tender document. The request for tender document should accompany the required documentary evidence to prove their eligibility, failing which, the application will be rejected.

i. **Financial position:** Average annual financial turnover (during last three years) ending 31st March of the previous financial years should be at least: (a) Rs.4,11,000/- (Rupees Four Lakhs Eleven Thousand only)
Installation Of Air Source Heat Pumps With Solar Water Heaters At Hostel Block

ii. **Experience:** Contractor should have experience of having successfully **completed similar works as described below during last Five years in any one of the** following: (copy of the satisfactory performance certificate to be enclosed).

   ii.(i) Three similar completed items/works costing each not less than **4.79 Lakh**.  
       (Rupees Four Lakh Seventy Nine Thousand only):

   **OR**

   ii.(ii) Two similar completed items/works costing each not less than **6.85 Lakh**.  
       (Rupees Six Lakh Eighty Five Thousand only):

   **OR**

   ii.(iii) One similar completed items/work costing each not less than **10.96 Lakh**.  
       (Rupees Ten Lakh Ninety Six Thousand only):

36. **Evaluation:**

Firms shall not contact IIMB on any matter relating to their Proposal from the time of opening of the Technical Proposal till the contract is awarded. If a firm wishes to bring additional information to the notice of IIMB, it should do so in writing at the address indicated. Any effort by the firm to influence IIMB in IIMB’s Proposal evaluation, Proposal comparison or contract award decisions may result in the rejection of the firms Proposal.

Evaluators of Technical document shall have no access to the Financial Proposals until the technical evaluation and no objection is concluded.

The technical document submitted by the applicants will be evaluated on a maximum of 100 marks. Against this marking, the financial bids of those securing a minimum of 70 marks out of 100 shall only be opened.

The IIMB will carry out the evaluation of proposals of only the firms who satisfy the above criteria on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria and marking system specified in the Data Sheet. Each responsive proposal will be given a technical score. A proposal to be considered unsuitable shall be rejected at this stage if it does not respond to important aspects of the Terms of Reference or if it fails to achieve the minimum technical score indicated.

37. **Selection criteria for pre bid qualification:**

Bidders who fulfill eligibility criteria will be evaluated based on the Following parameters:

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<thead>
<tr>
<th></th>
<th>NAME OF THE AGENCY</th>
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<tbody>
<tr>
<td>2</td>
<td>TENDER DOCUMENTS FEES DETAILS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>EMD ( Rs 34,250 /-)</td>
<td></td>
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<tr>
<td>4</td>
<td>Eligibility Criteria</td>
<td>Marks Break Up</td>
<td>Firms Scored</td>
</tr>
<tr>
<td>---</td>
<td>-------------------</td>
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<td>-------------</td>
</tr>
<tr>
<td>Financial strength</td>
<td>Required limit in Lakhs</td>
<td>Submitted</td>
<td>35</td>
</tr>
<tr>
<td>Average Annual turnover</td>
<td></td>
<td></td>
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</table>
## Experience in similar class of work

<table>
<thead>
<tr>
<th>Works Particulars</th>
<th>Required limit in Lakhs</th>
<th>Worked in Lakhs</th>
<th>Marks Break Up</th>
<th>Firms Scored</th>
<th>Total % Scored</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Single work</td>
<td>Rs.10.96</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Two Works</td>
<td>Rs.6.85</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Three works</td>
<td>Rs.4.79</td>
<td></td>
<td></td>
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</table>

### Work Experience

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Marks Break Up</th>
<th>Firms Scored</th>
<th>Total % Scored</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Work experience in IIMB</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B Work Experience in Central-Govt./Central autonomous body/centralPSUs/PWDs/CPWD/MES/Railways/Public Sector</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C Work Experience in Reputed private Organization</td>
<td>05</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Company Experience

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Marks Break Up</th>
<th>Firms Scored</th>
<th>Total % Scored</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Company work Experience-above 5 years (5 marks)</td>
<td>05</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total work experience below 5 years (2 Marks)</td>
<td>02</td>
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8 Total Marks 100

9 Aggregate % achieved

10 Minimum Aggregate % required 70%

Only those applicants who score at least 70 marks will be deemed as qualified for opening of Financial Proposal.

Chief Manager (Infrastructure)
Indian Institute of Management Bangalore
Bannerghatta Road
BANGALORE – 560 076.

**NOTE:** Earnest Money Deposit is compulsory for all the vendors including State Government / Statutory Bodies / Enterprises / Undertakings etc.

Tenderers may note the fact that their registrations with any other authority do not entitle them for emption from payment of EMD.