TECHNO-COMMERCIAL BID DOCUMENT

WORK:
PROVIDING, SUPPLYING AND FIXING OF THE CARPET TILES OF APPROVED MAKE AT IIMB CAMPUS, BANNERGHATTA ROAD, BENGALURU-560076.

This Document contains pages from 1 to 27.

ISSUED TO:

________________________________________________________
________________________________________________________

PROJECT MANAGER, IIMB

Signature of the Vendors with seal
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TECHNO-COMMERCIAL BID APPLICATION

Contact No.____________________________

Name of Work: Providing, Supplying and Fixing of Carpet Tiles of Approved Make at IIMB Campus, Bannerghatta Road, Bengaluru - 560076:

To

The Director,
Indian Institute of Management Bangalore
Bannerghatta Road,
Bengaluru-560 076.

Dear Sir,

Having examined the Techno-Commercial Bid document including scope of works, we hereby submit all the necessary information and relevant documents for pre-qualifying as per bidding for the Vendor for the above mentioned work.

The application is made by us on behalf of .................................................................
.................................................................................................................................
........................................................................................................................................
duly authorized to submit the tender.

The necessary evidence admissible in law in respect of authority assigned to use on behalf of the Group of Firms for applying and for completion of the contract document is attached herewith.

We understand that the Director, Indian Institute of Management Bangalore, Bannerghatta Road, Bengaluru, reserves the right to reject any application without assigning any reasons.

Date:

Enclosure:

Application for Techno-Commercial Bid should enclose the following:

1. Schedule duly filled in the prescribed form
2. Evidence of authority to sign
3. Latest brochures
TECHNO-COMMERCIAL BID DOCUMENT FOR VENDORS

PROFORMA FOR TECHNO-COMMERCIAL BID

A. General

1) Name of the Firm : 

2) Address and contact person : 
   Phone :
   Fax :
   E-mail :
   Cell Phone :

3) a) Registration Details :
   (copy to be enclosed)

   b) Recognitions :
   (details of ISO Accreditation/
   Certifications, etc)

B. Technical/Personnel details with their experience

1. Details of Technical Personnel :

2. Details of Services Personnel :

Signature of the Vendors with seal
C. Details of Projects Handled

1. Details of the completed projects: each with an outlay of crores in the last 5 years (Completion certificates may be attached)

2. Details of the ongoing projects:

D. Special Details

1. Highlights of similar nature of work: carried out with modern sophisticated scientific and academic institutes like IITs/IIMs/Tech Parks/Banks/Institutes of Higher Learning

2. Experience in implementing energy efficient designs and construction

E. Financial Information

1. Annual Turnover
   (not less than Rs.15.00 lakhs Per Annum for the last Three Years)

2. Permanent Account No.
   IT/TIN

3. Service Tax Registration No.

4. Income Tax Clearance Certificate
   (for the last five years)
   Extract of Remittance filed, is to be enclosed

5. Whether any legal cases are pending against the Organization
   (for the last five years)
SCAPE OF WORK AND OTHER INFORMATION

1. The Vendors should fix the plan enclosed as per the requirements of the IIMB, no structural modifications are allowed in the plan enclosed.

2. The Vendors should furnish the Techno-Commercial Bid Document with detailed specifications including conditions of contract and relevant reference of Bureau of Indian Standards on materials and workmanship along with costing.

3. No remuneration will be paid for the presentation and site visits etc.
   a) Presentations on each specialized activity to be given in detail.
   b) Preparation of detailed working drawings and specifications, Internet facilities, networking, telephones, floor finishes, colour scheme and other required features.

   Preparation of:
   a) Detailed working drawings based on the approved concept, which should be certified by Project Manager, IIMB.
   b) All macro and micro level details to confirm to relevant Bureau of Indian Standards.

4. To furnish Macro and Micro level activity for completion of work, with confirmed period of total completion of work.
   a) The approved Bill of Quantities will be certified for quality of materials and workmanship by Project Manager, IIMB.
   b) The Vendors should post experienced site supervisory staff on works, which will be verified by Project Manager, IIMB.
   c) After the completion of work, prepare and supply,
      i) Final As-built drawing with plans, elevations, sections, structural details etc, incorporating all the changes made during the execution of the work.
      ii) No variation in cost is permitted. The work should be done as per approved concept only.

5. The costing should be inclusive of all materials, labour, taxes, transportation, site visits, professional fees, professional fees of other services consultants etc. complete. Work to be carried out without disturbing the surrounding academic activities.

6. Preparing for IIMB approval a detailed program describing the scope of work for the proposed Design based on the IIMB Design Brief.
7. Project Manager, IIMB will provide As-Built Drawings of existing layout.

8. Technical literature to be furnished.

9. Recommending modification and changes for seamlessly integrating construction programmess now being implemented, without variation in the costing unless it is changed or modified as per IIMB requirement.

10. Outline Cost estimates and control to abide by IIMB budget constraints.

11. Outline construction and procurement schedules for implementing the work.

12. Reference of Safety Standards adopted to be mentioned.

13. Project Management on works as per Standard Practice including Quality Control, Safety, Quantity Measurements as per approved schedule.

14. The following deductions will be made in the Works Bill after verification by the Project Manager, IIMB, as per prevailing norms or as amended in force.

   (a) S.D. @ 5%
   (b) I.T. @ 2%
   (c) Labour Cess @ 1%
   (d) Power & Water Charges as per actual consumption
   (e) Royalty Charges (as per norms)

15. PENALTY: In respect of shortfall in progress due to delay only on the part of the contractor, the contractor shall be liable to pay as penalty an amount equal to 1.5% per month of delay upto 10% of Tendered Value (Refer Clause – 2 of General Conditions of Contract for CPWD 2010 or as amended in force) after which the contract gets terminated. If the contractor makes up the shortfall in the stipulated time or extended time of completion, penalty may be refunded on receiving written application by the contractor.

16. MOBILIZATION ADVANCE: Mobilization Advance to an extent of 10% of the Tender Cost on usage of safety norms will be paid against Bank Guarantee.

17. MATERIAL ADVANCE: Material Advance (only on non-perishable items) will be paid to an extent of 75% of value excluding taxes against Bank Guarantee.

Signature of the Vendors with seal
18. The safety and security of the materials should be looked after by the vendors and Work Bills will be certified by Project Manager, IIMB based on the actual quantity executed at site, work bills to be furnished as per CPWD norms.

19. The Vendor should furnish the detailed schedule for completion of work as per PERT/CPM, furnish weekly progress reports and give presentation on the progress of works during Works Review Meetings.

20. **INCENTIVE FOR EARLY COMPLETION:** In case, the Vendor completes the work ahead of scheduled completion time, a bonus @ 1% (one percent) of the tendered value per month computed on per day basis, shall be payable to the Vendor, subject to a maximum of 5% (five percent) of the tendered value. The amount of bonus, if payable, shall be paid along with the final bill after completion of the work.

21. This document contains both Technical and Commercial Bids.

22. The scope of work includes Finishing works, Services Works like Carpet Tiles.

23. The period for completion of works is One Month.

24. All the vendors are requested to visit the site and get clarified with design data before presenting the concept. No modifications / alterations will be allowed after the presentation is made.
LETTER OF REQUEST FOR TECHNO-COMMERCIAL BID

Ref. No.: __________
Date: ______________

To:

Dear Sir,

Sub: - Techno-Commercial Bid of Vendors

Job*:

Project: Techno-Commercial Bid Document for Providing, Supplying and Fixing of Carpet Tiles of Approved Make at IIMB Campus, Bannerghatta Road, Bengaluru - 560076

I/We wish to be considered for Techno-Commercial Bid for the above work and furnish the information required by you in the attached format.

I/we do hereby declare that the information furnished in the documents contained hereto is correct to the best of my/our knowledge and belief.

I/We authorize you and/or your representative to carry out investigation to check the truthfulness of these statements.

__________________________
Seal of the Company
Signature of the Vendor
Date:

From

Name : 

Designation : 

Registered Name of the firm : 

Firms, in case of Joint Venture : 

Address, Telephone & Fax Numbers, e-mail ID :

Signature of the Vendors with seal
Terms and Conditions for Techno-Commercial Bid Document for Providing, Supplying and Fixing of Carpet Tiles of Approved Make at IIMB Campus, Bannerghatta Road, Bengaluru – 560076

1. The prescribed form for Techno-Commercial Bid can be obtained from the office of the Project Manager, IIMB on payment of Rs.1000/- (Rupees One Thousand only) (non-refundable) in the form of Demand Draft of any nationalized bank drawn in favour of “Indian Institute of Management Bangalore” payable at Bangalore or by online transfer of the amount.

2. Techno-Commercial Bid documents can be downloaded from the IIMB website www.iimb.ernet.in/opportunities/commercial.

Date: 24-03-2015 onwards

Time: 10.00 to 16.00 hrs.

Place: Estate Office, IIMB, Bannerghatta Road, Bengaluru – 560 076

Contact: 2699 3741 / 2699 3551

Last date for submitting hard copies of duly filled Techno-Commercial Bid documents : 27-03-2015

Time : up to 16.00 Hrs. (only duly signed Hard Copy will be accepted)

Any document received after 16.00 hours will be rejected strictly.

3. The Techno-Commercial Bid documents can be downloaded from our website and prescribed fee can be remitted online. Fees – Transfer of Rs.1000/- (non-refundable)

<table>
<thead>
<tr>
<th>1</th>
<th>Bank Account Name</th>
<th>INDIAN INSTITUTE OF MANAGEMENT BANGALORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Name of the Bank</td>
<td>STATE BANK OF MYSORE</td>
</tr>
<tr>
<td>3</td>
<td>Name of the Branch</td>
<td>IIM CAMPUS, BENGALURU</td>
</tr>
<tr>
<td>4</td>
<td>Branch code</td>
<td>40803</td>
</tr>
<tr>
<td>5</td>
<td>Address</td>
<td>BANNERGHATTA ROAD</td>
</tr>
<tr>
<td>6</td>
<td>City Name</td>
<td>BANGALORE</td>
</tr>
<tr>
<td>7</td>
<td>IFSC Code</td>
<td>SBMY0040803</td>
</tr>
<tr>
<td>8</td>
<td>Account No.</td>
<td>54019812503</td>
</tr>
</tbody>
</table>

Amount Remitted, Date and Reference should be enclosed with the Techno-Commercial Bid Document.
4. The Techno-Commercial Bid documents should be submitted in hard copy to Estate Office till 27-03-2015 within 16.00 hours. The Techno-Commercial Bid documents should be signed on every page with seal, kept in the properly sealed envelope superscribing on the envelope along with Requisition Letter, DD containing EMD of Rs.25,000/- and Document Fee of Rs.1000/- as under:

(a) “Project Manager, Indian Institute of Management Bangalore, Bannerghatta Road, Bengaluru – 560076”
(b) Name of work applied for
(c) Company Name, Name and Contact Number of the concerned person

The Techno-Commercial Bid documents received after the prescribed date and time, improper seal and without EMD, Requisition Letter and Document Fee (for downloaded document) will be rejected.

5. Techno-Commercial Bid application with signature of the Authorized Representative to be attached to the Techno-Commercial Bid Document.

6. For any clarifications, please contact Estate Office on - Ph: +91-80-2699 3741 / 2699 3551 between 10.00 hours and 16.00 hours on Monday to Friday.

7. Preference will be given to Vendors who have experience in similar nature of work.

8. IIMB reserves the right to accept or reject any or all responses without assigning any reason thereof.

9. No cost of whatsoever will be paid towards site visits etc, during Techno-Commercial Bid.

10. Incomplete details are liable to be rejected.

11. The language for submission of application should be English.

12. In the event of any firm wishing to withdraw from Techno-Commercial Bid, the firm must return the document with an explanatory letter to the employer.

13. The enclosed schedules should be filled in completely and all questions should be answered. If any particular query is not relevant, it should be stated as ‘Not Applicable’.

Signature of the Vendors with seal
14. If the application is made by a Firm in Partnership, it shall be signed by all the Partners of the Firm, above their full names and current addresses, or by a Partner holding the Power of Attorney for the Firm by signing the Application in which case a certified copy of the Power of Attorney shall accompany the Application. A certified copy of the Partnership Deed, current address of the Firm and the full names and current addresses of all the Partners of the Firm shall also accompany the Application.

15. If the Application is made by a Limited Company or a Limited Corporation, it shall be signed by duly authorized person holding the Power of Attorney which shall accompany the Application. Such limited company or corporation will be required to furnish satisfactory evidence of its existence before the tender is awarded.

16. If the application is made by a Group of Firms, it shall be accompanied by a legal document signed by all parties to the Joint Venture/Consortium confirming therein a clear and definite manner, the proposed administrative arrangements for the management and execution of contract, the delineation of duties, responsibilities and scope of work to be undertaken by each such party, the authorized representative of the Joint Venture and an Undertaking that the several parties are jointly and severally liable to the Employer for the performance of the Contract together with details of experience and past performance of each of the parties to the Joint Venture on works of a similar nature within the past five years, current works on hand and other contractual commitments.

17. To be eligible for award of the job, bidders shall provide evidence satisfactory to the Employer, notwithstanding any previously conducted Techno-Commercial Bid of potential bidders, of their capability and adequacy of resources effectively to carry out the subject contract. To this end, all bids submitted shall include the following information:

   (a) Copies of original documents defining the constitution, legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party thereto constituting the tender.

   (b) Where the vendor is a joint venture of two or more firms, a statement signed by all parties to the joint venture of the proposed administrative arrangements for the management and execution of the contract, the duties, responsibilities and scope of work to be undertaken by each party, the authorized representative of the joint venture, and an undertaking that the several parties are jointly and severally liable to the Employer for the performance of the contract.
(c) Details of the experience and past performance of the Vendors (or of each party to a joint venture) on works of similar nature within the past Five years and details of current works on hand and other contractual commitments.

(d) The qualifications and experience of key personnel.

18. The Applicant is expected to have visited the project site before submitting the Techno-Commercial Bid Application.

19. While submitting the schedule duly filled in, the Applicant shall enclose latest copies of brochures and technical documentation giving more information about the firm and all the members of the consortium/joint venture, along with the EMD of Rs.25,000/- (Rupees Twenty Five Thousand only) in favour of Indian Institute of Management Bangalore, payable at Bangalore from the Nationalized Banks, which will be refunded or adjusted against the Performance Warranty with successful vendor.

The EMD of Rupees Twenty Five Thousand will be refunded to the unsuccessful Vendors after the Commercial Bids are opened and the work is awarded to the successful vendors.

20. All recipients of a Techno-Commercial Bid document (whether they submit Techno-Commercial Bid or not) should treat the document as strictly confidential and the document (Techno-Commercial Bid) is valid for six months. The vendors, if not interested in participating in the bid, shall return the Techno-Commercial Bid document without entering the details and signature.

21. Evaluation of Techno-Commercial Bid application will be done as per Institute / CPWD norms.

22. The Techno-Commercial Bid document shall be considered to ascertain whether the:

   ii) Vendor meets the eligibility criteria
   iii) Techno-Commercial Bid Document has been properly studied and signed
   iv) Document furnished contain all the details called for and are in proper format
   v) Techno-Commercial Bid Document is accompanied by required authorization

23. Financial status of the firm, including ability to finance the construction will be judged on the basis of annual turnover, working capital, net worth, work on hand, Financial arrangements proposed, viz. own resource/ bank credits, etc., like the experience of the firm in similar nature of works, prompt completion of work.

Signature of the Vendors with seal
24. The Director, IIMB, reserves the right to reject any or all Techno-Commercial Bid applications without assigning any reasons and the Director’s decision shall be final and binding on all the Applicants.


26. Arbitration- The procedure of arbitration shall be as follows:

(a) In case of dispute or difference arising between the Employer and the Contractor relating to any matter arising out of or connected with this agreement it shall be settled in accordance with the Arbitration and Conciliation Act 1996. The disputes or differences shall be referred to a Sole Arbitrator. The Sole Arbitrator shall be appointed by agreement between the parties; failing such agreement, by the Appointing Authority (any one of the Organizations as per list enclosed below).

(b) Arbitration proceedings shall be held at Bangalore, Karnataka, India.

(c) The cost and expenses of arbitration proceedings will be paid as determined by the Arbitrator. However the expenses incurred by each party in connection with the preparation, presentation etc. shall be borne by each party itself.

(d) Performance under the contract shall continue during the arbitration proceedings and payments due to the Vendors by the Employer shall not be withheld, unless they are the subject matter of the arbitration proceedings.

List Of Organizations who are considered as Appointing Authority for Appointment of Arbitrators:

1. Indian Council of Arbitration, New Delhi
2. International Centre for Alternative Disputes Resolution (India)
3. Indian Roads Congress
4. Indian Building Congress
5. Indian Institute of Bridge Engineers
6. Indian Institute of Public Health Engineers
7. Institute of Water Works

27. Royalty charges shall be recovered as per the prevailing rates issued by the Department of Mines and Geology.

28. As per GO No. FD 300/LET/2006 dated 18-01-2007, 1% will be deducted from each and every bill as per Labour Welfare Tax Act.
29. All the works are to be carried out as per the standard specifications issued from time to time by BIS and as per relevant codes and practice.

30. In case of death of Vendors after executing the agreement / commencement of the work, his legal heir, if an eligible registered Vendors is willing can execute and complete the work at the accepted tender rates irrespective of the cost of the work.

31. In case of Discrepancy / Inconsistency between the Description in the Scope of Works, Specifications, Nomenclature of Items and / or the Drawings, Conditions of Contract, and if there are Varying or Conflicting Provisions made in any Document forming Part of the Contract, the Employer shall be the Deciding Authority with regard to the Intention / Interpretation of the Document and his Decision shall be final and binding on the Vendors without any reservations.

32. Any Error in Description or any Omissions therefrom, shall not vitiate the Contract or release the Vendors from the Execution of the whole or any part of the Works comprised therein according to Drawings and Specifications or from any of his Obligations under the Contract.

33. Foreign Exchange – It shall be clearly understood that no Foreign Exchange shall be made available for the Purpose of Equipment, Plants, Machinery or Materials of any kind or any other Items / Purposes required to be carried out in Execution of the Work. It shall be clearly understood that no Foreign Exchange required for importing Equipment, Materials for Tools, Plants and Machinery etc.

34. Night Work – For completing the Work well within the Intended Completion Period, the Vendors might be required to work in two or more Shifts (including Night Work) and no Claim whatsoever shall be entertained on this account, notwithstanding the Fact that the Vendors will have to pay to the Labours and other Staff engaged directly or indirectly on the Work according to the Provisions of the Labour Regulations and the Agreement entered into and for Extra Amounts towards any other Reason. None of the Permanent Works shall be carried out during Night or on Authorized Public Holidays without the permission in writing of the Employer except when Work is unavoidable or absolutely necessary for the Safety of Life, Property or Work in which case the Vendors shall immediately advise the Employer accordingly, provided that the Provisions of this Condition shall not be Applicable in the case of any Work which is customary to carry out by Rotation or in Double Shift.

Signature of the Vendors with seal
Existing Drains, Pipes, Cables, OFC, Overhead Wires, Sewer Lines, Water Lines and similar Services encountered in the Course of the Execution of the Work shall be protected / maintained against the Damage by the Vendors. The Vendors shall not store Materials or otherwise occupy any part of the Site in a manner likely to hinder the Operation of such Services. In case Temporary Shifting of such Services is required to facilitate the Work, the Vendors at no Extra Cost shall do the same.

The Respective Departments in coordination with the Employer shall carry out Shifting of Major Services. The Decision as whether the Service in Question is Major or not, will be at the Discretion of the Employer. The Vendors will, however, be required to provide all help to ensure that the Work is carried out smoothly.

35. No Accommodation is available at the site of Work for Office, Residence, Labour, Store etc. and the Vendors has to make his own Arrangement and no Claim whatsoever on this account shall be entertained.

36. The Vendors shall make his own arrangement for the Disposal of the Spoils from the Works to such Place where the same shall not cause Nuisance and shall be acceptable to the Authorities concerned.

37. Construction Schedule – The Construction Schedule and the Methodology of Construction shall be so planned that the entire Work can be completed in minimum possible time and the same must be got approved from the Employer before the Commencement of the Work.

38. IIMB has the right to restrict the number of vendors for Techno-Commercial Bid.

39. The Technical Bid Document and Notice Inviting e-Tender form part of the agreement.

Project Manager, IIMB
EVALUATION CRITERIA FOR TECHNO-COMMERCIAL BID OF VENDORS

For the purpose of shortlisting, applicants will be evaluated in the following manner:

a. The initial criteria with respect to built-up area/magnitude in respect of experience of similar class of works completed will first be scrutinized and the applicant’s eligibility for shortlisting for the work be determined.

b. The applicants qualifying the above initial criteria will be evaluated for following criteria by scoring method on the basis of details furnished by them.

c. **Organization**

   i) Organization set up and office locations (5 points)
   ii) In-house service for assignment (10 points)
   iii) Associates consortia members related to the Assignment and their experience. (5 points)
   iv) Curriculum Vitae of Professionals (5 points)

   **Total:** 25 points

d. **Experience**

   i) Experience in similar nature of work completed during the last 5 years (30 points)
   ii) Performance Report (15 points)
   iii) Previous experience with Institutes of Higher Learning/Government/PSU/ Tech Parks/Financial Institutions (5 points)

   **Total:** 50 points

e. **Commercial Capability**

   i) Average Annual Financial Turnover (gross) (25 points)

   **Total:** 25 points

   **TOTAL:** 100 points

For shortlisting, the applicant must secure at least Seventy Percent (70%) in criteria (c), (d) and (e) above.

f. The other terms and conditions on works will be as per General Conditions of Contract 2010 of CPWD or as amended. The vendors qualified in the Technical Bidding will be informed after the evaluation.

Project Manager, IIMB

Signature of the Vendors with seal
SUBMISSION OF TECHNO-COMMERCIAL BID DOCUMENTS

The Techno-Commercial Bid documents should comprise of:

(b) Last Date: 27-03-2015

(c) Time: 16.00 Hours

(d) Place: Estate Office

(e) Details of Payment of Techno-Commercial Bid Document Fee of Rs.1,000/- (Rupees One Thousand only) (non-refundable)

(f) Details of EMD of Rs.25,000/- (Rupees Twenty Five only) (refundable to unsuccessful Vendors).

Project Manager, IIMB

Signature of the Vendors with seal
Annexure - I

NATIONAL ELECTRONIC FUNDS TRANSFER / REAL TIME GROSS SETTLEMENT
(To be filled in by the Applicant in BLOCK LETTERS)

Customer's Copy
Counterfoil

PART - 1 (Details of applicant/remitter/originator)

1. Remitter’s Name: ____________________________________________________
2. Bank Name/ Branch: ________________________________________________
3. Account Name: _____________________________________________________
4. Account No.: _______________________________________________________
5. Type of Account: SB/CA/CC: _________________________________________

Details of Beneficiary:
Instructions to Bankers: PLEASE ENTER A/c No. SEPARATELY FOR EACH CHALLAN AND GENERATE SEPARATE UTR No. FOR EACH CHALLAN AS THE A/c No. WILL BE DIFFERENT FOR EACH CHALLAN.

| Account No. | CP0199999939651628 |
| Bank Name/ Branch | CITI BANK |
| Branch | MUMBAI |
| Beneficiary Name | KEONICS |
| Type of A/c. | CURRENT |
| Amount Rs. (a) | 5618.00 (includes CITIBANK Appln Process) |
| Bank Charges Rs.(b) | Local Bank's charges extra |
| Total Amount Rs.(a+b)* | ______________________________ |

*If the Credit Amount is less than Total Amount, the payment reconciliation is liable for rejection.

Instructions for bidders:

1) Do not re-use the challan for other tenders.
2) Do not alter/modify the Amount or any other printed matter in the challan.
3) Retain a copy of the counterfoil acknowledged by the Bank for your reference.

Customer’s Signature:

Contact Phone No.: ______________________________

CHALLAN TYPE: Registration, Processing fee and DSC

For Bankers:

UTR/Remittance No. ______________________________

Signature of the Vendors with seal
KARNATAKA STATE ELECTRONICS DEVELOPMENT CORPORATION LTD
(M/s KEONICS)
(A Government of Karnataka Enterprise)
No 29/1, Race Course Road. Bangalore -560 001
Tel: 080-22262203, 22352608, 22257201       Fax: 080-22200165
Website: www.keonics.in  E-Mail : Info@keonics.com

eBIDDING CONDITIONS
1. LETTER TO ALL THE INTERIOR TURNKEY CONSULTANTS / VENDORS REGARDING E-TENDERING PROCESS:

Dear Sirs,

Karnataka State Electronic Development Corporation Limited (M/s KEONICS) now wishes to conduct an online tendering for Appointment of Interior Turnkey Consultant/Vendor for Interior Space Planning, Project Management and Executing Work for the Laboratory Facilities and Other Office Spaces At Basement In the New Classroom Complex at the Institute premises, on Bannerghatta Road, Bangalore - 560 076. M/s KEONICS will provide your representatives with the entire key inputs and necessary training, so that you can successfully participate in this tendering process.

You shall get registered with M/s KEONICS by presenting a DD for Rs.5,000/- + 12.36% (Service Tax) in favour of M/s KEONICS, Bangalore. The e-tendering process requires possession of Digital Signature Certificate. M/s KEONICS will assist in procuring the same. Other Interior Turnkey Consultants/Vendors, including those registered with IIMB or M/s KEONICS do not automatically qualify for participation.

The e-tendering process as envisaged consists of the following steps which are indicated below:

e-Tendering / Electronic Tendering / Web Tendering / Online Tendering is the simulation of the manual tendering process on the internet. i.e. the eligible Interior Turnkey Consultants/Vendors can log on to the internet site specified using unique user name and password and place their Commercial bids. The eligible Interior Turnkey Consultants/Vendors will be trained by M/s KEONICS personnel on the procedure of submitting the bids online. The bids placed by the Interior Turnkey Consultants/Vendors are confidential and will be opened by the authorized official using a special electronic key / password at the date and time specified and not earlier than that. No other person can gain access to the information regarding the bids, which is confidential in nature.

Closed online bid: The Interior Turnkey Consultants/Vendors are requested to upload their individual item based on the % rate arrived at by them for individual item online during the date and time stipulated in the Financial Document.

The lowest bid will be determined from among the closed bids and the lowest tender of the online bid.

In case, increase on difference in % rate quoted in Financial Bid (hard copy) and online bid submission, the % rate quoted in the online submission will prevail.

Signature of the Vendors with seal
As we understand, there are essentially two differences between this and the equivalent process.

The bid would be submitted online by you while operating from your work desk instead of the traditional mail/fax/face to face/paper means. All you need is a PC with a browser interface and an Internet connection.

Instead of a one-time best price bid, you will now be able to interact and react on the spot to the changing competitive bids, thereby taking advantage of the intrinsic transparency in the whole process.

As you can see, there are three very conspicuous gains in adopting this process as a transacting tool.

1. Considerable reduction in demands on your time, which otherwise would have been spent on many price negotiations. This also will lead to quicker order finalization at your end.

2. Reduction in your cost as you do not have to travel, to and from, to the offices of M/s KEONICS and there is no need to make those umpteen calls.

3. Complete transparency in the involved numbers amongst the operating community, leading to sound decisions.

We look forward to your enthusiastic response to this business opportunity and your active participation in the online e-tendering event. We believe this process is futuristic and now-a-days, the future seems to be approaching all of us within days!

Yours sincerely,
M/s KEONICS

(No signature is required, as the document is computer generated)

Note: “Tender” will be decided on the data available from online Closed Bid.
2. Contact Information:

<table>
<thead>
<tr>
<th>e-Tender Queries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karnataka State Electronic Development Corporation Limited (M/s KEONICS)</td>
</tr>
<tr>
<td>(A Government of Karnataka Enterprise)</td>
</tr>
<tr>
<td>No 29/1, Race Course Road. Bangalore -560 001</td>
</tr>
<tr>
<td>Tel: 080-22262203,22352608,22257201 Fax: 080-22200165</td>
</tr>
<tr>
<td>Website: <a href="http://www.keonics.in">www.keonics.in</a> E-Mail: <a href="mailto:Info@keonics.com">Info@keonics.com</a></td>
</tr>
<tr>
<td>Contact Person: Mr. Manohar - 93421 06845 Mr. Prabhu - 96861 96760</td>
</tr>
</tbody>
</table>

3. Process Instructions:

A. e-Tendering Process:

Technically qualified Interior Turnkey Consultant/Vendor shall be trained by M/s KEONICS personnel on the procedure for placing their commercial bids online.

After attending the training, the Interior Turnkey Consultants/Vendors are advised to place their bids online before the time frame specified in the tender document.

B. Closed online bids:

Only e-Tendering will be conducted for obtaining the price bids. The eligible Interior Turnkey Consultants/Vendors are required to send a declaration online regarding compliance to the terms and conditions while placing the closed online bids. The Interior Turnkey Consultants/Vendors are required to upload their bids % rate as worked out by them, online within the date and time stipulated in the Financial Bid Document.
4. Closed Online Bid:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Closed Online Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Interior Turnkey Consultants/Vendors must register in M/s KEONICS’ Tender Service Provider Website as per the training given by M/s KEONICS. Interior Turnkey Consultants/Vendors are advised to make a note of their User Name and Password after the registration. The username and password are case sensitive. The Interior Turnkey Consultants/Vendors are requested to change the password and also not to reveal the same to anyone else.</td>
</tr>
<tr>
<td>2</td>
<td>Closed online Bid: The Interior Turnkey Consultants/Vendors shall send their declaration regarding compliance to the terms and conditions online before submitting the closed online bid. In the closed online bid, the Interior Turnkey Consultants/Vendors are required to upload their bid item rates.</td>
</tr>
</tbody>
</table>

5. E-Tendering Process Compliance Statement:

(This statement must be filled and duly signed by the Interior Turnkey Consultants/Vendors and submitted to M/s KEONICS along with signed hard copies of declaration regarding compliance to Terms & Conditions)

The following terms and conditions are deemed as accepted by the Interior Turnkey Consultants/Vendors on participation in the bid event:

1. The Interior Turnkey Consultants/Vendors are required to upload their individual item based on the % arrived at by them for individual item online during the date and time stipulated in the Financial Bid Document.

2. The Interior Turnkey Consultants/Vendors cannot change price once submitted.

3. The Interior Turnkey Consultants/Vendors are deemed to have accepted the auction rules on participation at the bid event. M/s KEONICS will make every attempt to make the bid process transparent. However, the award decision by the IIMB would be final and binding.

Signature of the Vendors with seal
4. Technical and other non-commercial queries (not impacting price) can be routed to the respective contact personnel of IIMB indicated in the tender document. Bidding process related queries could be addressed to M/s KEONICS personnel indicated in the tender document.

5. It is brought to your attention that the bid event will lead to the price discovery.

6. The other terms and conditions are indicated in the tender document supplied by you.

7. You need to submit the declaration regarding the tender terms and conditions and the closed commercial tender in a sealed cover with signature and company seal (without quoting rates) to IIMB as per the time frame indicated.

8. Inability to bid due to telephone line glitch, Internet response issues, software or hardware hangs will not be the responsibility of M/s KEONICS. However, M/s KEONICS shall make every effort to ensure availability of technology resources to enable continuous bidding. You can call customer care at M/s KEONICS and make a proxy bid if internet connection is down. However, this has to be confirmed and endorsed by you using alternative communication such as fax or e-mail immediately. M/s KEONICS does not guarantee continuous, uninterrupted or secure access to its services, and operation of the site may be interfered with by numerous factors out of its control.

9. M/s KEONICS does not take responsibility beyond the bid event. Order finalization and post order activities would be transacted directly between you and IIMB.

10. Your participation in a bid event is by invitation from IIMB and M/s KEONICS.

11. Bids once made cannot be withdrawn or modified under any circumstances. In the case of a bid being withdrawn action will be initiated as per the tender conditions. M/s KEONICS reserves the right to either initiate a fresh auction or enter into negotiations with the remaining Interior Turnkey Consultants/Vendors in addition to any other action that may be taken by M/s KEONICS.

12. M/s KEONICS can decide to extend, reschedule or cancel an auction.
13. M/s KEONICS, neither any related company, nor any of its owners, employees or other representatives will be liable for damages arising out of or in connection with the use of this site. This is a comprehensive limitation of liability that applies to all damages of any kind, including (without limitation) compensatory, direct, indirect or consequential damages and claims of third parties.

Note: In case of any operational problems during the submission of closed online bids is under progress, the same may have to be reported to M/s KEONICS immediately. The decision to reschedule, postpone or cancellation of the entire process will be taken by M/s KEONICS based on the merit of such reports. In case of temporary suspension, when the closed online bids to be restarted, will be intimated to the Interior Turnkey Consultants/Vendors on M/s KEONICS website. The process will come to an end after a waiting period of 30 minutes for the Interior Turnkey Consultants/Vendors to register any protest. Therefore the Interior Turnkey Consultants/Vendors are advised not to logout from their PC’s till an announcement is made regarding the closure of whole process in a complete manner in M/s KEONICS website.

In case of postponement or cancellation the same will be intimated to the Interior Turnkey Consultants/Vendors over M/s KEONICS website. The Interior Turnkey Consultants/Vendors are advised to visit M/s KEONICS website for the Minutes of Pre-bid Meeting, Circulars and Corrigendum etc.

I/We have read, understood and agreed to abide by the e-tendering process Compliance Statement.

Date : 
Organization :
Name :
Designation :
Signature :
Seal :

Signature of the Vendors with seal
Providing, Supplying and Fixing of the Carpet Tiles of approved make at IIMB Campus, Bannerghatta Road, Bengaluru - 560076

BILL OF QUANTITIES

<table>
<thead>
<tr>
<th>SNo.</th>
<th>Description</th>
<th>Unit</th>
<th>Qty</th>
<th>Rate (Rs.)</th>
<th>Amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Providing and fixing Carpet Tiles of size 600x600 with Synthetic backing (rubber) of approved brand and make sticked to the floor with glue and protective treatments etc. complete with all leads and lifts. The carpet should conform to the following.</td>
<td>Sqmt</td>
<td>400</td>
<td>2,500.00</td>
<td>1,000,000.00</td>
</tr>
<tr>
<td>a</td>
<td>Tufted Weight - 428 to 525 gm/sqm</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>b</td>
<td>Gauge - 45 to 48 per 10 cms</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>c</td>
<td>Stitches per inch = 30 to 35 per 10 cms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d</td>
<td>Finished pile thickness = 2.5 to 2.80 mm</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>e</td>
<td>Thickness = 5 to 7 mm</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>f</td>
<td>Density = 9 to 9.8 kilotex</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>g</td>
<td>Primary backing = Synthetic</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h</td>
<td>Secondary backing = Ecoworx tile</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i</td>
<td>NBS Smoke = Less than 450</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>j</td>
<td>Electro Static Propensity = Less than 350KV</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>k</td>
<td>Warranty = Not less than 10 years</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>l</td>
<td>Environmental Certification = Nsf 140 Platinum</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td>1,000,000.00</td>
</tr>
</tbody>
</table>

Signature of the Vendors with seal