TENDER NOTICE:

Tender forms are invited from reputed firms for the work of “Provision of additional lifts at New classroom complex-Civil work”. All as per the scope of work. Approximate value of the project is Rs.66,08,827/- (Rupees Sixty-six lakh eight thousand eight hundred twenty-seven only).

<table>
<thead>
<tr>
<th>E.M.D (Rs.) TO BE SUBMITTED ALONG WITH TENDER</th>
<th>PERIOD FOR COMPLETION</th>
<th>Sale of Tender Document &amp; Cost (In Rs.)</th>
<th>Receipt of Tender</th>
<th>DATE OF OPENING</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
</tr>
<tr>
<td>Rs.1,66,000/-</td>
<td>Three Months</td>
<td>(1) 27/03/2015 to 06/04/2015</td>
<td>Upto 15:00hrs on 14/04/2015</td>
<td>14/04/2015 at 15:30 hrs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>From the Estate Office, IIMB between 10:00hrs to 15:30hrs</td>
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<tr>
<td></td>
<td></td>
<td>(2) Cost of Tender Document Rs.2,000/-</td>
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</tbody>
</table>

Pre-Bid Meeting 08.04.2015 at 11:00 Hrs
TENDER CONDITIONS:

1. The prescribed Tender Forms which are non-transferable, can be obtained during the period mentioned at Col.No.3, on any working days from 10.00 to 15.30 Hours from:

   • “Chief Manager (Infrastructure), Estate Office, Indian Institute of Management Bangalore”
   
   or

   • “Assistant Engineer (Civil), Estate Office, Indian Institute of Management Bangalore”

   on remittance of the non-refundable cost of Tender Forms indicated in Col.3.

2. To obtain the tender documents, the vendor should get the requisition letter and the supporting documents verified and signed by the designated officer or staff engineer of Estate office and pay the necessary tender document fees to account section by presenting the duly verified and signed requisition letter and get the receipt. Vendor can collect the tender documents by submitting this receipt at Estate Office.

3. Tenders will also be accepted by post. However, Indian Institute of Management Bangalore (IIMB) shall not be responsible for late receipt of tender by post.

4. The Tender shall be received up to 15:00 hrs on date mentioned above by the chief Manager (Infrastructure), Indian Institute of Management Bangalore, Bannerghatta Road, BANGALORE-560 076, and will be opened on the same day in the presence of Bidder or their authorized representative.

5. Tender documents duly completed in all respects shall be dropped in the Tender Box kept for the purpose in the Estate Office, IIMB before the date and time indicated above.

6. You are requested to return the tender documents in sealed covers addressed to the Chief Manager (Infrastructure), Indian Institute of Management Bangalore, Bannerghatta Road, Bangalore -560 076.

7. Late tender and conditional tenders are liable for rejection.
8. IIMB does not bind itself to accept the lowest or any other quotation.

9. The period allowed for execution of the work is **Three months** from the date mentioned in the work order, to be placed on the successful bidder.

10. Quotations other than this called for in the enclosed documents are liable for rejection.

11. The successful bidder is requested to sign the work order prepared based on the quoted rates, placed on him by the accepting officer.

12. The accepting officer reserve the right to place order as a whole or part of any item only as deemed fit.

13. **Refer Part-B for Schedule of quantities. (Will be issued along with the Tender Document)**

14. **EARNEST MONEY DEPOSIT.**

   You are requested to attach any nationalized Bank Draft/Bankers Cheque for Rs.1,66,000/- (Rupees One lakh sixty-six thousand only) in favour of M/s. Indian Institute of Management Bangalore, Bangalore, along with the tender towards Earnest Money Deposit. No interest will be paid on this deposit.

   Any tender not accompanied by an acceptable earnest money deposit and not secured in the payment modes as indicated below shall be rejected by the IIMB as non responsive.

   The Earnest Money Deposit may be forfeited:
   
   a) If the bidder withdraws the Tender after tender opening during the period of tender validity;
   
   b) In the case of a successful bidder, if the bidder fails within the specified time limit to
       
       I. Sign the Agreement; or
       
       II. Furnish the required Security deposit

   The consultant shall pay the Earnest Money Deposit (EMD) in the form of Demand Draft from nationalized bank.

   Earnest Money Deposit as mentioned in Col.1 above shall be deposited in the form of Demand Draft, Pay Order, Bankers
Cheque issued by Nationalized Bank in favour of Indian Institute of Management Bangalore, payable at Bangalore. Permanent Earnest Money Deposit shall not be valid for this tender and Bank Guarantee bonds will not be accepted towards Earnest Money Deposit (EMD). Tenders without requisite Earnest Money will be summarily rejected. **Earnest Money Deposit is compulsory for all the vendors including State Government / Statutory Bodies / Enterprises / Undertakings etc.**

Vendor may note the fact that their registrations with any other authority do not entitle them for exemption from payment of EMD.

15. In case, the contractor/firm after quoting withdraw from the tender or refuse/delay in commencing the work or stop the work abruptly, their EMD/ SD, as the case may be, will be forfeited.

16. The Commercial Bid will be opened only if the contractor/firm qualifies in the Technical Bid. Incomplete details of the Technical Bid will be rejected summarily. IIMB have its right to reject any bid without assigning any reason.

17. Intending bidder should submit their application for tender along with the demand draft/cash of **Rs.2,000/- (Rupees Two thousand only- Non Refundable)** obtained from any nationalized bank in favour of Indian Institute of Management Bangalore payable at Bangalore towards cost of tender processing/document.

18. Non-compliance with any of the conditions set forth herein above will result in the tender being rejected.

19. Any other information required by the Bidder can be obtained from the Estate Office, IIMB during working hours on any working day.

20. The Bidders shall depute their authorized representative at the time of opening the tender if they so desire. However such representatives shall be issued with authorization letter by the Bidders with the signature of representative duly attested.

21. If the Headquarters of the successful Bidder are elsewhere other than the place of work, he shall have duly authorised Agent at the place of work from the commencement of the work until it is fully completed. Such Agent shall be authorised to act on behalf
of the successful Bidder to operate and execute terms of contract.

21. **Bidder should check any correction or Corrigendum related to this Tender Notice on Website before submitting their offer.**

**TECHNICAL BID**

The Bidders are requested to submit the following in the 'TECHNICAL BID PART (Part A)'

### 22.0 ELIGIBILITY CRITERIA:

Intending Bidder who meets the following eligibility criteria may apply for the tender document. The request for tender document should accompany the required documentary evidence to prove their eligibility, failing which, the application will be rejected.

**A) Financial position:** Average annual financial turn over (during last three years) ending 31\textsuperscript{st} march of the previous financial years should be at least:

- (a) Rs.20.00 lakh (Rupees Twenty lakh only)

**B) Experience:** Contractor should have experience of having successfully completed similar works as described below during last five years in any one of the following: (copy of the satisfactory performance certificate to be enclosed).

1. Three similar completed item/works costing each not less than Rs.26.50 lakh.

   \( \text{(Rupees Twenty-six lakh fifty thousand only):} \)

   **OR**

2. Two similar completed item/works costing each not less than Rs.33.10 lakh.

   \( \text{(Rupees Thirty-three lakh ten thousand only):} \)

   **OR**

3. One similar completed item/work costing each not less than Rs.53.00 lakh.

   \( \text{(Rupees Fifty-three lakh only):} \)

### 23.0 EVALUATION

**General**

Firms shall not contact IIMB on any matter relating to their Proposal from the time of opening of the Technical Proposal till the contract is
awarded. If a firm wishes to bring additional information to the notice of IIMB, it should do so in writing at the address indicated. Any effort by the firm to influence IIMB in IIMB's Proposal evaluation, Proposal comparison or contract award decisions may result in the rejection of the firms Proposal.

Evaluators of Technical document shall have no access to the Financial Proposals until the technical evaluation and no objection is concluded.

The technical document submitted by the applicants will be evaluated on a maximum of 100 marks. Against this marking, the financial bids of those securing a minimum of 70 marks out of 100 shall only be opened.

The IIMB will carry out the evaluation of proposals of only the firms who satisfy the above criteria on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria and marking system specified in the Data Sheet. Each responsive proposal will be given a technical score. A proposal to be considered unsuitable shall be rejected at this stage if it does not respond to important aspects of the Terms of Reference or if it fails to achieve the minimum technical score indicated.

24.0 Selection criteria for pre bid qualification

Bidders who fulfill eligibility criteria will be evaluated based on the following parameters:

<table>
<thead>
<tr>
<th></th>
<th>NAME OF THE AGENCY</th>
<th></th>
<th>TENDER DOCUMENTS FEES DETAILS</th>
<th></th>
<th>EMD ( Rs.1,66,000/- )</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Eligibility Criteria</td>
<td>Marks Break Up</td>
<td>Firms Scored</td>
<td>Total % Scored</td>
<td></td>
</tr>
<tr>
<td>Financial strength</td>
<td>Required limit in Lakhs</td>
<td>Submitted</td>
<td>35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Annual turnover</td>
<td>20.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Experience in similar class of work</td>
<td>Works Particulars</td>
<td>Required limit in Lakhs</td>
<td>Worked in Lakhs</td>
<td>Marks Break Up</td>
</tr>
<tr>
<td>a</td>
<td>Single work</td>
<td>53.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>Two Works</td>
<td>33.10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c</td>
<td>Three works</td>
<td>26.50</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
6 **Work Experience**

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Marks Break Up</th>
<th>Firms Scored</th>
<th>Total % Scored</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Work Experience in Institute</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b Work Experience in Central-Govt./Central autonomous body/ centralPSUs/ PWDs/ CPWD/ MES/ Railways/ Public Sector</td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c Work Experience in Reputed private Organization</td>
<td>5</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7 **Company Experience**

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Marks Break Up</th>
<th>Firms Scored</th>
<th>Total % Scored</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Company work Experience-above 5 years (6marks)</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b Company Work Experience-below 5 years (2Marks)</td>
<td></td>
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</tr>
</tbody>
</table>

8 Aggregate % achieved

9 Aggregate % required 70%

10 Remarks

11 Recommendation

Only those applicants who score at least 70 marks will be deemed as qualified for opening of Financial Proposal.

The financial bids of qualified firms will be opened afterwards and date will be intimated to qualified firms. The tender received after 15:00hrs shall be summarily rejected.

The Director Indian Institute of Management Bangalore reserves the right to accept / reject any or all the application/ proposal in full or part thereof without assigning any reason whatsoever & his decision on all matter in this regard shall be final & binding.

25.0 **SEALING AND SUBMISSION OF TENDERS**

25.1 Tender submittals comprising of “Tender Security Amount envelope”, “Technical Package envelope” and “Price Bid (Part “B”) envelope” as detailed above shall be accepted by IIMB in the office of Chief Manager (Infrastructure), Indian Institute of
Management Bangalore, Bannerghatta Road, Bangalore - 560076.

25.2 IIMB may, at its sole discretion, may extend the due date for the submission of tender in case of exigencies including those enumerated by issuing an addendum if any, in which case all rights and obligations of IIMB and the bidder previously subject to the original date shall thereafter be subject to the new date as extended. If such nominated date for submission of tender is subsequently declared as a Public Holiday by IIMB, the next official working day shall be deemed as the date for submission of tender.

25.3 All the pages, supporting papers / documents submitted along with the tender should be signed by the authorized signatory and stamped. Tenders not containing full information as regards to qualifying requirements and Technical Proposal are liable for rejection.

25.4 Tenders shall be submitted in person to the designated Office. IIMB cannot take any cognizance and shall not be responsible for delay in transit.

25.5 Tenders sent telegraphically or through other means of transmission (telefax etc.) which cannot be delivered in a sealed envelope shall be treated as defective, invalid and shall stand rejected. Tenders received with defective sealing of outer envelope shall not be accepted.

25.6 Any tender received in the designated office after the deadline prescribed for submission of tenders will not be accepted under any circumstances.

25.7 For sealing and submission of the Tender, the Bidders shall follow the procedure as indicated below:

25.7.1 Technical package and Price Bid package will be submitted in one set.
25.7.2 The bidders are required to submit three separate sealed envelopes, marked as envelope-1, envelope-2 and envelope-3 duly labeled viz., envelope-1 containing the “Tender EMD amount”, envelope-2 containing the original copy of Technical Package, pre-qualification information and drawings and envelope-3 containing original copy of Price Bid (Part “B”) Package. These three envelopes will be wrapped in an outer envelope addressed to designated officer, duly super scribing on top the name of the work, time and date of submission. The envelope should also bear the name and address of the Bidder.

**Envelope -1 should contain:** Tender EMD only

**Envelope- 2 should contain:** 'Original Technical Package & pre-qualification information’

**Envelope-3 should contain:** Price Bid (Part “B”) Package.

Hence, the outermost envelope will contain three sealed inner envelopes.

25.7.3 The outer envelope shall be duly super scribed

(i) The address of IIMB as follows

**Chief manager (Infrastructure)**

**Indian Institute of Management Bangalore,**

**Bannerghatta Road,**

**Bangalore –560 076**

(ii) **Name and address of the bidder, and Date and time of the opening of the tender.** Tenders received with defective sealing of outer envelope shall not be accepted.

25.7.4 The inner envelopes shall also indicate the name and address of the bidder and the content in brief like tender EMD amount, Technical Package in original, Price Bid (Part “B”) Package.
25.7.5 No responsibility will be accepted by the IIMB for the opening out of the envelopes due to wrong/bad/deficient sealing or marking or other causes contrary to the aforesaid instructions.

26.0 SUBMISSION OF TENDERS

26.1 Tenders should be submitted at the following address:

The Chief Manager (Infrastructure),
Indian Institute of Management Bangalore,
Bannerghatta Road,
Bangalore -560 076, India

before scheduled time and last date for submission.

IIMB/Engineer may, at his discretion, extend this date for the submission of tender by amending the Tender Documents in which case all rights and obligations of IIMB and the Bidder previously subject to the original date shall thereafter be subject to the new deadline as extended. If such nominated date for submission of tender is subsequently declared as a Public Holiday by IIMB, the next official working day shall be deemed as the date for submission of tender.

26.2 Tenders as sealed above shall be submitted in person to the designated office. IIMB cannot take any cognizance and shall not be responsible for delay in transit.

27.0 LATE TENDERS

27.1 Any tender received by IIMB after the deadline prescribed for submission of tenders will be returned unopened to the Bidder.

Chief Manager (Infrastructure)
Indian Institute of Management Bangalore
Bannerghatta Road
Bangalore-560 076